

Westmoreland County Blind Association

Sewing Machine Operator - Manufacturing Department

The WCBA is looking for a sewing machine operator to assist in our manufacturing department.

Duties & Responsibilities:

- Operate sewing machines
- Moving work in process from station to station within the assembly line
- Inspecting finished and partially finished goods for loose threads and proper assembly
- Packaging, bundling, and boxing finished work
- Maintaining a clean and safe workspace
- Communicating and cooperating with the supervisors and other employees
- Providing support for blind and disabled employees as needed
- Performing all tasks that are impossible or impractical for visually impaired workers
- Providing assistance to the supervisor as needed
- All other duties as assigned

Education / Experience

- High school or equivalent education
- Three or more years work experience in a sewing / manufacturing textile environment preferred, but training offered in absence of experience
- Ability to work with blind and disabled coworkers

I have read and fully understand this job description.

Employee Signature

Date

WCBA reserves the right to modify, extend, or revise this job description with or without notice.